



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	S.V. B. GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Dr. J. V. V. N. KESAVA RAO
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08510295002
• Mobile No:	9440165007
• Registered e-mail	kklg4.jkc@gmail.com
• Alternate e-mail	kesava2007@gmail.com
• Address	Banaganapalli Raod Koilkuntla Kurnool Dt Andhra Pradeshh - 518 134
• City/Town	Koilkuntla
• State/UT	Andhra Pradesh
• Pin Code	518134
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Rayalaseema University				
• Name of the IQAC Coordinator	E.V.Bhaskara Reddy				
• Phone No.	9849925916				
• Alternate phone No.	9849925916				
• Mobile	9849925916				
• IQAC e-mail address	bhaskaraenglish@gmail.com				
• Alternate e-mail address	svbqiqac@svbgdckoilkuntla.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://svbgdckoilkuntla.ac.in/userfiles/2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://svbgdckoilkuntla.ac.in/pages.php?type=academics&id=academic-calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.77	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			09/08/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
SVB. GOVT. DEGREE COLLEGE	BUDGET	AP STATE GOVT.	2021-22	76000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Preparation of Annual curricular Plan * Preparation and Submission of pending AQARs * Preparation of Monthly College News Letters * Extension activities * Faculty Forum Lectures</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Induction Programme for 1st Year Students	Syllabus connection between Intermediate and Degree courses	
Preparation of comprehensive data base on I Year Admissions	Each and every student data available in the college	
Starting of Certificate courses	Various departments successfully completed	
Student centric activities	Classroom seminars, study projects, field trips and competitions	
MoU with KVK, Yagantipalle	MoU achieved	
JKC & Career Guidance Cell	Organized Job Fairs & Campus Drives	
13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	21/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	11/01/2023

15. Multidisciplinary / interdisciplinary

SVB Govt. Degree College is an affiliated college to Rayalaseema University, Kurnool and so the course structure and the contents (Course curriculum) are designed by the parent university. It is a state university and is yet to implement the Multidisciplinary/interdisciplinary approach fully. However, in order to provide the holistic academic growth among the students aligning with the objective of NEP- 2020, Inter- disciplinary/multi-disciplinary curriculum is being implemented at this College by offering Add-on courses to the students which gives freedom to the student to choose their preferred options from the range of programs offered by the College. Classes for Add-on courses are being conducted on-line/off-line so that students of all streams can choose their preferred multi-disciplinary subjects.

The College has initiated measures for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century. While more clarity will be visible in coming days on how the multidisciplinary and interdisciplinary approach to education being proposed in the Policy shape up, this College welcomes the change and ready to implement the same.

16. Academic bank of credits (ABC):

Academic Bank of Credits is a novel idea initiated by NEP 2020. It envisions facilitating multiple entries and exiting points in the academic programs. This is an innovative idea to earn and deposit credits through National schemes like SWAYAM, NPTEL, etc. leading to credit transfer and accumulation which will help the students to get the program completed. However, the implementation of this innovative idea of Academic Bank of Credits rests solely on the

guidelines of the Affiliating University, A.P.State Council for Higher Education (APSCHE) and Commissionerate of Collegiate Education (CCE), A.P.

The College expects more clarity on this issue in the coming days on how the academic bank of credits being proposed in the policy shape up. The College welcomes the change, which is to create a framework for the country to take advantage of its demographical dividend. In present scenario, following university regulation students are encouraged to earn Certifications from reputed organizations as recommended by the APSCHE and CCE.

17.Skill development:

The College has adopted a policy to run skill development programmes for the overall development to mitigate the requirement of 21st century skills in the society. Our institute is offering the following Life Skill Courses (LSCs) and Skill Development Courses (SDCs) to enhance the Soft Skills and technical Skills of the students.

Life Skill Courses (LSCs)

- Human Values and Professional Ethics (HVPE)
- Information & Communication Technology (ICT)
- Analytical Skills
- Environmental Education

Skill Development Courses (SDCs)

- Tourism and Guidance
- Survey and Reporting
- Social Work Methods
- Financial Markets
- Business Communication
- Insurance Promotion
- Logistics and Supply Chain Management
- Retailing
- Plant Nursery
- Dairy Techniques
- Poultry Farming

Besides, the Department of English is offering a Certificate Course on "English for Competitive Examinations". The Department of

Commerce is running a "Tally". We are also planning to offer more certificate Courses from the next academic year to boost the employability skills of our students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SVB Govt. Degree College actively promotes integration of Indian Knowledge System among the student community. It is done by celebrating important days connected to Indian Languages, Culture and Heritage. Further, courses such as Environmental education Corporate Governance, Human Values and Professional Ethics, Corporate Social Responsibility, Human Rights etc. are included in the curriculum of various programmes to inculcate cultural values and value orientation among the students. To preserve and spread Indian culture and tradition we organized various activities such as Celebration of Sankranthi Festival, Ugadi Festival, Mehandi, Rangoli, Dance, Singing, and Various local festivals etc. We inculcate Indian culture and values through the participation of students in university level youth festivals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the Institution. OBE emphasizes on setting clear standards for observable, measurable outcomes. SVB Govt. Degree College is placing a lot of emphasis on OBE with the following objectives.

- To brings clarity among the teachers and students
- To enable every student the flexibility and freedom of learning in their ways
- To make it clear there is more than one method of learning
- To reduces unhealthy comparison among the students

The faculty members of the College explain the learning outcomes of each course at the very beginning. The learning outcomes are also shared in the student Whatsapp groups. The faculty members assess whether the outcomes have been achieved through continuous evaluation which includes Formative and summative evaluation. The formative assessment includes Student seminar, Project work, Field work, Laboratory work, internal tests and Assignment work.

20.Distance education/online education:

The Covid Pandemic has compelled educational institutions across the

country to employed digital platforms for engaging classes, conducting conferences, meetings etc. Despite obvious disadvantage of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant locations. Opening up of the educational institutions after pandemic has paved the way for adopting blended mode of education, combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. SVB Government College is offering Online Certificate Courses to its students through the Jawahar Knowledge Centre (JKC).

Extended Profile

1.Programme

1.1
Number of courses offered by the institution across all programs during the year

5

File Description	Documents
Data Template	View File

2.Student

2.1
Number of students during the year

420

File Description	Documents
Data Template	View File

2.2
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

49.5

File Description	Documents
Data Template	View File

2.3
Number of outgoing/ final year students during the year

132

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	0
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	24
4.3 Total number of computers on campus for academic purposes	45
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>For effective implementation of the curriculum prescribed by the University, the faculty of all departments prepares their individual Annual Academic Plans in which month-wise plans for implementation of curricular and extra-curricular activities are specified.</p>	

Care has been taken so as to achieve intended learning outcome. Students should be able to gain the basic knowledge and skills of different disciplines, apply them in real life situations and develop research attitude (through study projects), service motto (extension activities), human values and all round development. The curricular plan prepared for each paper focuses on teaching methodology adopted like interactive method, seminar, fieldwork or assignment given.

The parent university i.e., Rayalaseema University, Kurnool also contributes to improve teaching practices among the college teachers. It conducts orientation programmes in different subjects enabling the teachers improve their knowledge in dealing with curriculum.

The Commissionerate of Collegiate Education (CCE), A.P. also contributes by providing Video Lessons, Audio Lessons, PPTs, Study Material and Assessment Tests on various Courses through its LMS Portal on its website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.apcce.gov.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly adheres to the Academic Calendar for the effective implementation of various curricular, co/extra-curricular activities based on the guidelines of the Commissioner of Collegiate Education, A.P., Affiliating University.

Institutional:

Annual Academic Calendar and Annual Action Plans are prepared for the academic year well in advance for the effective implementation and monitoring of the activities related to the teaching, learning and evaluation.

Academic Calendar:

It includes tentative dates for the re-opening of the College, conduct of Internal and External Evaluation, term-end holidays and

closing day. The University calendar provides a base for the preparation of Academic Calendar.

(ii) Action Plan: The components in the plan include curricular/cocurricular and extracurricular activities to be conducted during the academic year.

2. Departmental Action plans: These are prepared following the institutional action plan incorporating department specific activities to be conducted.

3. Faculty-wise plans:

(i) Curricular plan: The academic transactions to be taken up during the academic year are planned, based on the Departmental plans.

(ii) Action Plan: The components in the plan include curricular/cocurricular and extracurricular activities to be conducted during the academic year.

2. Departmental Action plans: These are prepared following the institutional action plan incorporating department specific activities to be conducted.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://svbgdckoilkuntla.ac.in/pages.php?type=examinations&id=evaluation-procedures

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

150

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year	
150	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>S.V.B. Govt. Degree College, being an Affiliated College to Rayalaseema University, Kurnool scrupulously follows the guidelines issued by the parent university and the Commissionerate of Collegiate Education, A.P. in integrating crosscutting issues into the curriculum of the Arts, Commerce and Science Programmes. The curriculum is designed in such a way that it integrates issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the form of Life Skill Courses (LSCs) such as Human Values and Professional Ethics (HVPE), Information and Communication Technology (ICT) and Environmental Education.</p> <p>The students are also offered Skill Development Courses (SDCs) such as Tourism and Guidance, Survey and Reporting, Social Work Methods, Financial Markets, Insurance Promotion, Electrical Appliances, Plant Nursery, Business Communication, Diary Techniques, Logistics and Supply Chain Management and Solar energy.</p>	
File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded
1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
14	

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/12-hW42bwEtaXUwXkgTGsSbV7Se5FQ4FliqvXzJoky0k/edit

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

255

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

107

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each Teaching Department of SVB Govt. Degree college takes sincere initiatives to assess the learning levels of students. The learning levels of the students are assessed through face to face orientation sessions, class lectures, formative assessments, problem solving sessions, quizzes, feedback on classes, and mentor-mentee interactive sessions. Departments use the LMS-MOODLE to organize group discussions for students. For slow learners, special revision classes are organized by departments along with remedial classes, group discussions and academic counseling by the mentors. Frequent tests are conducted for slow learners. Video lectures are recorded by teachers and uploaded on YouTube so that students can learn at their own pace and time and understand the topics which help the slow learners significantly. Special classes are also organized separately for the advanced learners and slow learners which include presentation of a topic by them through power-point presentations in order to improve their communication and presentation skills. Advanced learners are encouraged and helped to participate in competitions, debates, research webinars, creative article writing and also presentations are organized to consider their varied dimensions of intelligence and abilities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
420	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S.V.B. Govt. Degree College encourages students to learn by doing. The experiential learning strategies include open ended lab work through case studies for the projects, field work is conducted by departments of Chemistry, Botany, and Zoology included in the course curriculum along with industry visits in some cases and projects are completed by Chemistry, Economics, and Zoology students. Zoology students are encouraged to do field work by studying life cycles and species in their own garden and nearby places. Student centric methods include 3D visualizations through software, demonstration of natural processes, visual aids and diagrammatic representation of topics. Participatory learning is encouraged through student seminars, group discussions, debates, brain storming sessions, role-playing of teacher by a student in a class, story reading sessions, bloom's taxonomy consideration, and interactive special lectures by students. Students are taught to first identify the problem and collect necessary data and think to generate alternative solutions to the problem and then select the best one to implement and review the same, which enhances their problem solving skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use a wide range of ICT enabled tools to ensure an effective teaching and learning process. The use of ICT by the faculty had considerably improved on account of the Covid pandemic situation and blended mode of teaching-learning process is employed in the present Academic Year. Google Classroom is used by most of the teachers for classes and assignments and power-point presentations are prepared and presented by students. Online teaching platforms such as Google Meet, Zoom, Team link, and Cisco-WebEx Meetings are utilized for delivering lectures and also for

assessing the progress of the students. Virtual Lab tours were also conducted by departments during the pandemic situation for practical courses. E-texts are prepared and video lectures are uploaded by faculty members so that students can learn at their own pace and time after the regular class hours. The IQAC of the College is encouraging the faculty as well as the students to access the four quadrant learning resources available on the LMS Portal of the Website of the Commissionerate of Collegiate Education, A.P

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://svbgdckoilkuntla.ac.in/infrastructure.php?title=digital-class-rooms

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the internal assessment examinations, the institution has developed an efficient mechanism to deal with the grievances. Feedback is collected from the students every year by the IQAC about the fairness of the internal evaluation and whether their performance in the internal evaluation was discussed with them by the department. Departments have provided the liberty to its students to write to the departmental email id for any issues/ grievances related to the internal examination. The departments have always been well-prepared to solve any issues/grievances regarding the internal examination efficiently in a transparent way within a

short period. Students can also apply stating their grievance to the Principal if they are not satisfied by the departmental explanations to their grievances. Students can also apply to the Grievance Redressal Cell to report such grievances. A complaint box is provided at the entrance of the administrative building to lodge complaints.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For the internal assessment examinations, the institution has developed an efficient mechanism to deal with the grievances. Feedback is collected from the students every year by the IQAC about the fairness of the internal evaluation and whether their performance in the internal evaluation was discussed with them by the department. Departments have provided the liberty to its students to write to the departmental email id for any issues/ grievances related to the internal examination. The departments have always been well-prepared to solve any issues/grievances regarding the internal examination efficiently in a transparent way within a short period. Students can also apply stating their grievance to the Principal if they are not satisfied by the departmental explanations to their grievances. Students can also apply to the Grievance Redressal Cell to report such grievances. A complaint box is provided at the entrance of the administrative building to lodge complaints.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution is making all efforts to make the teachers and students aware of the stated Programme Outcomes and Course Outcomes of the Programmes offered. The Programme Outcomes and Course

Outcomes of each discipline are uploaded and displayed on the college website. In the orientation session for the newly admitted students, the program outcomes are communicated to them by the teachers. For each semester, before delivering a course, in the interactive class, teachers inform the students about the course outcomes and also address their queries related to the same. In each academic session, the Internal Quality Assurance Cell (IQAC) collects feedback from the students that whether the expected competencies, course outcomes and programme outcomes were informed to them. On the basis of the feedback report, IQAC gives suggestions to the departments. The Internal Quality Assurance Cell (IQAC) also collects feedback from the faculty members that whether the course outcomes mentioned in the syllabus are well defined and clear and IQAC forwards the feedback report through the Principal to the affiliating University for necessary action.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of the Course Outcomes and Program Outcomes is assessed by the institution from the performance of students in the continuous internal assessment examinations. For the class tests, the course outcomes (CO1, CO2, CO3, CO4 etc) of each student is calculated from the percentage of marks obtained and marks attempted in the questions which address the COs. The percentage is then assessed in the scale of 3 (target varies in the humanities, science and commerce courses) to calculate the average COs, which are then mapped to give average POs and finally the PO attainment of the whole batch. The attainment of COs and POs is also assessed from the formative assessments such as viva-voce, student seminar, group discussions, practical experiments, field study and the projects.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
40	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://svbgdckoilkuntla.ac.in/	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is carrying out various activities with a view to make the students acquire life skills that help them to handle challenges in life. The students are encouraged to get involved themselves in the local community in terms of impact and sensitizing with social issues and holistic development. Most of the community- based extension activities are organized by NSS. These activities include, Blood Donation Camps, awareness drives on AIDS, Swatch Bharath, Ban the Plastic Campaign, Tree plantation, Voters awareness program etc.

Right at commencement of the academic year, the Head of the Institution and the NSS Programme Officer speak to the students on the role of NSS Volunteers in Community Development. Awareness is created on the NSS activities to be conducted during the academic year. The outreach programs are organized in the adopted village. The NSS volunteers carry out the activities entrusted by the NSS Programme Officer during their stay in the adopted village. The College NSS Unit has adopted Souderadinne village in which the community services are extended. Involving students in the activities of this type would help them build healthy relationships, develop team spirit, leadership qualities which mould the students to become good citizens of the society.

File Description	Documents
Paste link for additional information	www.svbgdckoilkuntla.ac.in
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

250

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has certain procedures and policies laid down for maintaining and utilizing physical, academic and support facilities.

- Physical facilities including the buildings and furniture are maintained by the maintenance committee headed by coordinator.
- The maintenance and utilization of classrooms is entrusted to the respective class in charges. They oversee the cleaning of the classrooms on a daily basis by the sweeper.
- The college computer labs and in other departments/sections are maintained with the help of trained personnel.
- New computers are purchased with the budget provided by the Government Agencies and it is done through the purchase committee.
- The college Repairs and Maintenance Committee with Principal as the chairperson takes care of the repair of old computer systems. The committee has the final say on purchases and repairs basing on the availability of funds.
- The college has three virtual classrooms the maintenance of which is done by an agency approved by the O/o Commissioner of Collegiate Education, A.P, Vijayawada.
- The College follows the prescribed IT Policy in the maintenance and utilization of IT infrastructure and up gradation of software and e-waste management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://svbgdckoilkuntla.ac.in/infrastructure.php?title=class-rooms

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large playground for playing outdoor games like cricket, football, badminton, volley ball, kabbadi, and hand ball.

The college is endowed with a good gymnasium. It is located inside the college premises and has equipment for free weight exercise,

body weight exercise, resistance band exercise and stretching exercises. It also consists of treadmill, elliptical trainer, exercise cycles etc.,

The college has a seminar hall and one open-air dais for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://svbgdckoilkuntla.ac.in/infrastructure.php?title=class-rooms

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://svbgdckoilkuntla.ac.in/infrastructure.php?title=class-rooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32280

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is open from 9.00 AM to 5.00 PM on all working days. It is well stacked with thousands of books. The library is located on the first floor of the Main Block. It boasts of text books, reference books, journals and magazines related to arts, sciences and humanities. Besides, the library has an exclusive section to meet the demands of students preparing for various Recruitment tests and Entrance examinations.

Every year new books are added as per the demands of various departments. Sometimes, the library procures books and subscribes to magazines, journals and dailies on request from student representatives.

There are two computers with internet facility for those who wish to access online resources. Students and faculty can access e-resources, e-books and e-journals. Also, the library subscribes to a number of Local and English newspapers to keep the faculty and students updated on the latest developments in and around the world.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/veresources.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7500

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance under RUSA grant. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers

were installed. The whole college has been made Wi-Fi enabled with the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://svbgdckoilkuntla.ac.in/infrastructure.php?title=digital-class-rooms

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32280

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a large playground for playing outdoor games like cricket, football, badminton, volley ball, kabbadi, and hand ball.

The college is endowed with a good gymnasium. It is located inside the college premises and has equipment for free weight exercise, body weight exercise, resistance band exercise and stretching exercises. It also consists of treadmill, elliptical trainer, exercise cycles etc.,

The college has a seminar hall and one open-air dais for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

342

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
250	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
250	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representation is provided for students on Statutory Bodies such as the Internal Committee (for Prevention and Prohibition of Sexual Harassment), Anti Ragging Committee and Grievances Committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much-needed students' perspective to the work in hand. The Student Council helps in maintaining academic discipline and rigor. They are assigned special tasks during co-curricular, extra-curricular and sports activities. They also help in coordinating the Alumni Meets, Orientation Programmes, Freshers Day celebrations and Farewell Parties. Members of the Students Council perform a proactive role during Inter Collegiate Events and Competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Swatch Bharath, Awareness Campaigns, Health Camps, Blood Donation Camps, Sports Day Celebrations, Prize Distribution Programs, Cultural activities and Competitions, NSS Camps and Annual Science Exhibitions organized by various departments of the College. Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, and help in coordinating and volunteer in several college level as well as departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College Alumni Association is named "Koil Rays". The College is yet to register its Alumni Association, but the alumni are contributing to the growth of the College in many ways. The administration and alumni share a very cordial relationship. The IQAC of the College also has an alumni representative for its better management and representation. Besides, the College Planning and Development Committee has an Alumni representative who plays an active role in involving the Alumni in the various cocurricular and extra-curricular activities carried out by the College from time to time. Also, Alumni members participate in different events, cultural activities and also help the institute financially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.V.B. Government Degree College, Koilkuntla believes in quality education and is committed to mould the students into Holistic Personalities so that they can excel in life. The vision of College is "to empower students of first generation families from marginalized sections with 21st century requirements of the society through quality education." The College is striving to provide adequate infrastructure, and harness Information and Communication Technology (ICT) to employ innovative and modern teaching methods. The aim is to enhance proficiency in spoken English and help in the all-round personality development of the students. In order to meet its stated vision and mission, the College is promoting a culture of participative management. The faculty, ministerial staff, students, alumni and representatives from local populace are given representation in various bodies established for the smooth and successful administration of the College. The planning is done mainly at the following three levels: strategic, tactical and operational. Strategic Planning and Management takes place at the Commissionerate and University level. The Tactical Planning and Decisions are taken with the active involvement of the Principal, Vice-Principal and IQAC. The Operational Planning and Decisions are taken involving the Department in-Charges, Class Coordinators, Faculty Members, Ministerial Staff, Students' Council, Clubs, Committees and Forums.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The various policies and plans of the college are designed and

implemented through participative decisions jointly taken by the Principal in consultation with the faculty members and Students' council members.

Principal is the head of the institution who designs the policies for the betterment and development of the institution. Faculty members implement the policies designed by the institutional head. The Principal, as the head of the institution offers leadership to the College in all its activities and sets the tone for the various activities, both academic and non-academic.

The Vice-Principal takes charge of the college administration in the absence of the principal and ensures that the college runs smoothly. He is also in-charge of the Examination Committee and with the help of the other members and is responsible for all communications and transactions related to examinations with the University to which the college is affiliated.

The in-charges of the respective departments supervise and coordinate their specific departments and manage the affairs of the department in collaboration with the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Taking into considering the rural setting of the College, the College IQAC has drawn a broad perspective plan as given below:

1. To create an empowering academic climate for students.
2. To mold students into humane and responsible citizens of the country.
3. To employ learner- centric teaching learning processes.
4. To ensure transparency and credibility in the process of students' evaluation.
5. To develop a comprehensive system of student mentoring and student support.
6. To take care of the progression of the students basing on the aptitudes and aspirations.
7. To promote research culture on the College Campus.

8. To introduce skills- oriented courses/programmes to enhance the employability of students.
9. To motivate students towards self-employment and emerge as entrepreneurs.
10. To create a student-friendly and efficient administrative structure ensuring a smooth day to day functioning.
11. To encourage the faculty to update their knowledge quotient and skill-set to cater to the ever-changing demands of the student community as well the society at large.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Commissioner of Collegiate Education (CCE):

The CCE monitors the functioning of the colleges in the state It produces and telecasts quality lessons through MANA TV Channel of Government of Andhra Pradesh and through virtual and digital class rooms. The CCE also provides four quadrant learning resources through the LMS Portal on its official website. It conducts training programs to lecturers and principals.

Regional Joint Director of Higher Education (RJD):

RJDCE is the head of the regional office.

Principal:

The Principal is the academic and administrative head.

IQAC:

IQAC is responsible for fixing quality parameters for various academic and administrative activities. It is responsible for documenting various programs/academic activities leading to quality improvement.

Committees:

A number of committees are constituted for the smooth and effective functioning of the college. Each committee is headed by a senior teacher as convener and two or more members nominated from both teaching and non-teaching units.

Staff Recruitment, Service Rules & Procedures:

Staff Recruitment is done by Andhra Pradesh Public Service Commission. Promotions and Career Advancement Schemes are taken up by the CCE .

Parent University:

The College is affiliated to Rayalaseema University, Kurnool. It frames academic schedules, syllabus as per CBCS pattern to maintain quality and smooth functioning of the courses. It conducts semester exams and publishes results as per schedule.

File Description	Documents
Paste link for additional information	www.svbgdckoilkuntla.ac.in
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is offering several welfare measures/schemes for both teaching and non-teaching staff. They are as follow.

- General Provident Fund, Group Insurance Scheme, Andhra Pradesh, Group Life Insurance (APGLI), Contributory Pension Scheme
- Medical reimbursement facility, Employees Health Scheme
- Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan
- Medical leave, Study leave, Maternity and Paternity leave.
- Faculty Development Program.
- Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need.
- Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff).
- Leave travel concession.
- On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education, 2010.

The detailed guidelines encompass the following areas.

- Contribution to teaching, learning and evaluation - seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc.
- Contribution to co-curricular and extension activities - field- based studies, NSS activities, cultural activities and other works related to social reconstruction and national development.
- Research, publications, books and other academic contributions and awards received.

As per the latest guidelines of the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually by Internal Quality Assurance Cell. The Annual Performance (API) Score/Annual Self Appraisal Report (ASAR) of the teaching staff, obtained will be submitted to the CCE.

Further, the Academic Audit Team of the CCE, AP, visits colleges annually and analyses the performance of teachers and submits comprehensive reports to the Principal of the institution for further necessary action.

Though there is no formal mechanism for Performance Appraisal System for non-teaching staff, their overall performance is evaluated by the principal.

File Description	Documents
Paste link for additional information	http://apcce.gov.in/ASADAB
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC.

The College submits proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department.

The College utilizes its resources for construction and up-gradation of infrastructure depending upon the academic requirements. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. The balance sheet of the college gives idea about the expenditure incurred on purchases.

The College office obtains "Utilization Certificates" for the expenses incurred. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC.

The College submits proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department.

The College utilizes its resources for construction and up-gradation of infrastructure depending upon the academic requirements. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. The balance sheet of the college gives idea about the expenditure incurred on purchases.

The College office obtains "Utilization Certificates" for the expenses incurred. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the College is playing a pivotal role in institutionalizing the quality assurance strategies and processes.

The institution is committed to provide consistently quality higher education and student support services through appropriate teaching-learning strategies, evaluation and student-centric activities.

Annual Curricular Plan:

At the beginning of each academic year, IQAC prepares the Annual Curricular Plan with inputs received from the Departments in the form of Departmental Action Plans. The Annual Curricular Plan includes all the curricular, co-curricular and extra-curricular activities to be conducted during the academic year. It is communicated among all the staff and students.

The IQAC ensures that the Annual Curricular Plan is implemented scrupulously by all the concerned. The implementation is reviewed through monthly staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed immediately.

Apart from this, any quality assured initiatives conducted by any Department /Committee/Cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to higher level.

Feedback:

The IQAC obtains feedback from students, parents and alumni through formal as well as informal means and advises the departments in taking corrective measures, wherever necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process, structures & methodologies of operations and learning outcomes are reviewed periodically through IQAC. It is done through the following means:

- The Internal Academic Audit Team
- Departmental reviews involving students and teachers
- CPDC, IQAC and Staff Council meetings
- District level monitoring through District Resource Centre (DRC)
- CCE's review through live video conferences and teleconferences
- Peer review by the academic advisors of CCE, A.P during academic audit
- Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

The faculty has autonomy with regard to teaching- learning process but they are monitored and guided at various levels, which have reinforcing effect on curriculum transaction.

File Description	Documents
Paste link for additional information	https://www.svbgdckoilkuntla.ac.in/pages.php?type=iqac&id=about-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://svbgdckoilkuntla.ac.in/pages.php?type=igac&id=igac-agars
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has taken several initiatives for the promotion of gender equity on the campus. It's a matter of pride and joy that girls make up nearly 40% of the total student strength of the College.

Women Empowerment Cell:

The College has established Women Empowerment Cell (WEC) to ensure gender sensitivity as well as gender equity. The Cell also takes up women empowerment initiatives. The cell strives to maintain the gender- neutral atmosphere of the college. The cell encourages the girls to come forward to talk about women related issues and tries to sensitize the youth about gender equality.

Objectives of WEC:

- Promotion of a culture of mutual - respect among the boy and girl students of the College
- Sensitizing the girls about their rights
- Conducting health awareness programmes for the benefit of

girls

- Conducting skill-oriented courses to make girls self-reliant
- Celebration of days that focus on women empowerment and gender sensitivity
- Conduct of guest lectures, seminars and workshops to motivate girls

The cell conducts seminars, workshops and also invites eminent personalities to create awareness of gender discrimination and all forms of violence against women and girl child in the society. It also provides a platform for girls and women to share their experiences and views regarding their status in the society and to suggest ways to improve and empower themselves.

File Description	Documents
Annual gender sensitization action plan	www.svbgdckoilkuntla.ac.in
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1_owCXL8E1U406r5WNe4EnnsiSnAN6Dq1/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has facilities for the management of solid waste and liquid waste generated on the college premises. Solid Waste Management: Large volume of solid waste gets accumulated on the college premises by virtue of it having a large campus area and

abundant green cover. The solid waste includes stationery used and discarded by the students and dry leaves and branches shed by the trees. The College manages the solid waste by involving the students and staff. The garbage is segregated into degradable and non-degradable waste. The degradable waste is dumped in the pits excavated specifically for the purpose and non-degradable waste is collected in bins and handed over to the Panchayath Workers for safe disposal. The degradable waste dumped in the pits turns into organic manure in due course and it is used for the garden plants on the college premises.

Liquid waste management: The liquid waste is generated by the science laboratories, especially the Chemistry laboratory while conducting the practical sessions. The generated liquid waste is collected safely in plastic drums and later disposed off safely in the designated locations specified by the authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

D. Any 1 of the above

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution we have demographic diversity as the students hail from different socio-economic backgrounds and come from diverse religions. Diversity is also seen in the parent stakeholders whose occupations range from farmers, auto rickshaw drivers, house help to businesspersons and working professionals.

With respect to the distinctiveness of every student , we try to ignite a feeling of camaraderie' among all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. The College celebrates all the days of national as well as regional importance to inculcate a sense of oneness among the student community.

Teacher Mentors are assigned to help students from disadvantaged sections of the society and every effort is made they feel belonged.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes an Orientation Programme for the Staff and Students at the beginning of the Academic Year. The Programme aims

at sensitizing the staff and students to their rights and responsibilities. During the programme, Staff and students are made aware of the ethical practices and responsible behaviors expected of them.

The Syllabi of the UG Programmes include Credits for courses such as 'Human Values and Professional Ethics', "Environment Education" etc to sensitize the students about these vital issues. Several important days such as Constitution Day, National Voters Day, and Fundamental Duties Day are celebrated every year by the college. In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with themes surrounding Environmental concerns. All mandatory committees like Women Empowerment Cell, Internal Complaints Cell, Anti Ragging cell, Anti Sexual Harassment Cell, Grievance Redressal Committee play a very important role in the sensitization of the students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College is fully aware of the fact that celebration of National Festivals creates an environment in which students come together and inculcate a sense of patriotism, oneness and responsibility among them. It also creates awareness of our rich past and our rights and duties as the citizens of this great country.

Hence, the College celebrates/commemorates important National/International Days/Events/festivals. The range of activities is quite diverse. The college organizes national festivals viz., Republic day, Independence day and birth anniversaries of the national leaders, social reformers and eminent personalities to inculcate moral values and promote national integration. At these functions, the students are given opportunity to deliver speeches.

Birth and Death Anniversaries of prominent figures like Mahatma Gandhi, Lal Bhadur Shastri, Dr. S. Radha Krishnan, Dr. B.R. Ambedkar, Dr. A.P.J. Abdul Kalam and the Iron Man of India, Sardar Vallabai Patel are celebrated with great enthusiasm. Contributions of these great leaders are commemorated. In connection with these celebrations, Elocution and essay writing competitions are conducted.

Lectures and Book Exhibitions are organized on the occasion of Library week to develop a love for reading among the students. Departments of History, Economics and Political Science collaborate to celebrate days of national and international importance for the benefit of the students. Science Departments collaborate to hold Science Exhibitions and also celebrate important Days to enlighten the students on matters related science, Environment, Health and Hygiene, Global Warming, Ecology etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -I

Title of the Practice: Academic, personal, psycho-social support to students

Goal:

- To mould the students into well rounded personalities.
- To promote an environment of academic excellence through development of student potential
- To promote a team spirit, social responsibility and value formation

Process:

- Collection of Bio-data of the first year students in a prescribed format after the admission process is completed.
- Analysis of the academic, socio-economic backgrounds of the wards.
- Identification of the strengths, weaknesses, talents and goals of wards.
-

Problems Encountered and Resources Required:

- Lack of a separate accommodation for running counseling sessions
- Reluctance on the part of certain students, especially girl students to share personal information

Best Practice -II

Title of the Practice: Social Service Activities of NSS**Goal:**

- To sensitize stakeholders towards their social responsibilities
- Exposure of students to lifestyles of people hailing from diverse socioeconomic cultural background.
- Overcoming the self-centric attitude of students hailing especially mostly from nuclear families

The Process:

- Students with service attitude are chosen and enrolled into NSS
- Orientation sessions are conducted to expose the students to the aims and objectives of the NSS Unit of the College
- Special Lectures by eminent social activists are organized

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The objective of SVB Government Degree College is to become an institution known for providing quality education with a minimal fee structure, promoting academic, physical, moral and cultural development of students and molding the students into industry-ready material by the time they walk out of the portal of the College.

The college, being a state government institution has a nominal fee structure. The faculty members are fully qualified and well experienced as per the norms laid down by the Higher Education Department of Andhra Pradesh. As a result, the College is providing quality education with nominal fee structure. Almost all the students receive scholarships from the State Government, which further ensures better education of the economically challenged students.

Apart from academic excellence, the college also pays sincere attention to the physical, moral and cultural development of students. The College conducts various curricular, co-curricular and extra-curricular activities for the all round development of the students. Students have shown outstanding performance in sports tournaments in the year 2018-2019. College also actively encourages the organization of moral and cultural events.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

7.3.2 - Plan of action for the next academic year

- To strive for achieving 100% admissions of intake strength for the academic year 2022-23 by involving all the stakeholders.
- To organize a seminar/workshop on outcome based education
- To take initiatives for Industry-Academia Collaboration for the benefit of the students
- To introduce New Certificate Courses during the next academic year to enhance the employability skills of the students
- To organize Job drives for our college students through JKC & APSSDC
- To strengthen the documentation procedure of activities and maintenance of records
- To conduct a Student Induction Programme for the newly admitted first year students
- To organize Capacity Building programmes for teaching staff, non-teaching staff and students by the institution under the aegis of the Commissionerate of Collegiate Education.
- To bring out a monthly e-College Newsletter and share it with all the shareholders to create awareness of the activities of the College among the public
- To encourage the faculty members to harness ICT Resources for making the teaching-learning processes more effective
- To motivate faculty members to publish more research papers in National/International journals and to organize Seminars, Conferences and Workshops
- To prepare the Self Study Report and submit IIQA for Assessment and Accreditation by NAAC.

